



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		K.E.SOCIETY'S PRATAP COLLEGE AMALNER
Name of the head of the Institution		PROF.DR.JYOTI SUHAS RANE
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02587223101
Mobile no.		9326807821
Registered Email		kespca@rediffmail.com
Alternate Email		jsramal@yahoo.com
Address		Mawad Road, Amalner
City/Town		Amalner
State/UT		Maharashtra
Pincode		425401
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Jayesh Rasiklal Gujarathi
Phone no/Alternate Phone no.	02587223103
Mobile no.	9422272306
Registered Email	jayeshgujarathi111@gmail.com
Alternate Email	coordinatoriqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://pca.ac.in/uploaded_files/AQAR%20PCA%202017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://pca.ac.in/uploaded_files/Academic%20calender2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	83.70	2004	16-Feb-2004	16-Feb-2009
2	A	3.30	2011	30-Nov-2011	29-Nov-2016
3	A+	3.52	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	16-Feb-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Meeting of IQAC to organize workshop on E-content development, promotion of teachers, student satisfaction survey etc.	02-Jul-2018 1	13
Organization of Workshop on E-content development	20-Oct-2018 2	110
Organization of Workshop on CBCS Pattern	17-Sep-2018 1	96
Organization of Workshop on Autonomy and its implementation	22-Jan-2019 2	101
Meeting related to preparation of student satisfaction survey report by IQAC	26-Jul-2018 1	9
Scrutiny and forwarding the applications for promotion under career advancement scheme of full time teachers	15-Jul-2018 1	6
Scrutiny and forwarding the applications for promotion under career advancement scheme of full time teachers	19-Jul-2018 1	4
Scrutiny and forwarding the applications for promotion under career advancement scheme of full time teachers	03-Jul-2018 1	4
Scrutiny and forwarding the applications for promotion under career advancement scheme of full time teachers	05-Aug-2018 1	2
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B-Voc	Skill development	UGC	2018 365	8200000
Institution	CPE	UGC	2018 365	2000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Organized one day workshop on CBCS Pattern	
Organized one day state level workshop on e-content development	
Organized one day state level workshop on Autonomy and its implementation	
Scrutiny and forwarding of applications for promotion under career advancement scheme of Sixteen full time teachers	
* Collection and analysis of feedback from students, alumni, parents	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
To organize National conferences/seminars in Physics and Chemistry departments.	conferences will be organized next year
To strengthen carrier counseling center.	Carrier counselling center has been strengthened and many students are placed in government jobs
To encourage faculty to apply for Major/Minor Research projects from various funding agency.	Faculty members have applied for minor research projects
To strengthen training and placement	The students are placed in different

centre.	industries and Government sectors through placement cell
To organize gender sensitization programmes on the campus	Gender sensitization and women safety were discussed in workshop organized
To start skill development courses and develop	Vocational courses have been introduced by the college
To start new certificate courses.	Certificate courses have been planned to start from next academic year
To encourage research and consultancy to generate revenue	The chemical analysis services are advertised and the result is many faculty members of other institution analysed the compounds in Analytical lab.
.To make the campus plastic free.	The use of plastics in the premises is prohibited .NSS had taken initiative and explained the bad effects of the use of plastics
To enhance the infrastructure (Classrooms)	New class rooms constructed (Rs.two hundred lacks)
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Managing Body	02-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	27-Sep-2018
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	31-Jan-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> • WiFi communication: Administrative Section is equipped with Computers and internet facility with WiFi connection. • Examination Office: Examination Section is maintaining records on computers. • Library Management
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Software (LMS): The Library has a Mastersoft ERP Software which is user friendly and designed to take care of all the administrative and management functions of the Library. It organizes and manages the information of Books, Articles, Journals and Circulation in most economical and effective manner. • Barcoding: Computerized circulation with barcoding technology is completed. All the books in the library have been barcoded. • NLIST (National Library Information Service for scholarly content) The College is getting access to eresources through a programme entitled "National Library and Information Services infrastructure for Scholarly Content (NList)". • Infrastructure: • Internet bandwidth speed is 10 Mbps. • 200 desktops are available in the campus.. IT Technical support staff monitor and maintain the computer systems and networks, responsible for installing and configuring computer systems, diagnosing hardware and software faults. • LAN Facility: LAN facility is wired available. All departmental computer systems are provided with wired Internet facility. • Computer and Internet Facility: Each department is provided with a Laptop, Desktop System and Internet facility. Each department is also provided with LCD projector facility for daily teaching to student interactions.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. 2. Welcome function is organized by each department every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. 3. The classes of arts Science and Commerce departments for graduate courses and post graduate courses are scheduled by the concerned departments. Commerce classes are held after 11 am and hence the routine for commerce department is prepared by the department itself. 4. Based on the departmental routine, departments conduct meetings for allotment of classes and

syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department. 5. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic. 6. Along with the traditional chalk and talk method, teachers often use power-point projections during the lectures to demonstrate topics. 7. Lectures of teachers are also being uploaded since the last semesters by few teachers to the YouTube for students as an e-learning technology. 8. Class tests/surprise test, assignments and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken. 9. Tutorial classes are held in some departments within class routine hours for which separate records are maintained. 10. Classes are also held during vacations every year to keep pace with the curriculum of CBCS. 11. Field tours are organized by Departments of Geography, physics, Chemistry, Polytical Science, History and Microbiology to ensure effective implementation of the prescribed curriculum. 12. Post-graduate students are specially trained to handle assignments, seminars and dissertation to prepare them for academic research in future. 13. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. Social net-working sites are also used by some departments for interaction between faculty and students beyond the class hours 14. Student satisfaction survey is conducted by IQAC to improve the teaching- learning process of each department

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Proof writing and creative writing in Marathi	0	15/06/2018	365	Administrati on Televisio n/Creative writing fields	Marathi and English Writing skill
Basic Mathematics and statistics	0	15/06/2018	365	Useful for all types of competitive exams	Numerical ability
Information technology and web designing	0	15/06/2018	365	Field of web designing	web designing
Commerce Soft skill	0	15/06/2018	365	Account ,auditor, tax consultant	expertise in soft skill
Computer Accounting	0	15/06/2018	365	Account ,auditor, tax consultant	software handling
NA	Accounting and taxation	16/08/2018	365	GST,Accounti ng and tax	Tally,Tax calculation
NA	Renewable energy technology and	16/08/2018	365	Solar energy technician	Technics in solar energy use

NA	Management Food processing and technology	16/08/2018	365	Food inspector	Identification of adulteration in food
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Accounting and taxation	16/08/2018
BVoc	Renewable energy technology and Management	16/08/2018
BVoc	Food processing and technology	16/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	F.Y.B.A	15/06/2019
BSc	F.Y.B.Sc	15/06/2019
BCom	F.Y.B.Com	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	78	3

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Proof writing and creative writing in Marathi	15/06/2018	16
Basic Mathematics and statistics	15/06/2018	11
Information technology and web designing	15/06/2018	22
Commerce Soft skill	15/06/2018	22
Computer Accounting	15/06/2018	7
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Physics	23
MSc	Chemistry	74
MSc	Microbiology	16

MSc	Statistics	18
BSc	Physics	22
BSc	Zoology	3
MSc	Statistics	35
BSc	Electronics	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The college adapts structured mechanism to collect feedback such as - structured questionnaires. The Internal Quality Assurance Cell (IQAC) collects feedback in various aspects such as teaching and learning, infrastructure and support services, governance and leadership Curriculum, teaching faculty, infrastructure, facilities, support services etc. Feedback on the teachinglearning process is received from students as Students satisfaction survey based on a structured questionnaire framed. The questionnaire are sent to students through link and Students fill their responses and send by mail. The data generated in the process is documented and compiled by IQAC office and shared with the Principal. Principal shares feedback with the teachers. This is discussed in a constructive manner. The received feedback is then analyzed by the IQAC and uploaded on the college website. Feedback is also collected from alumni, parents, teachers' students' manually. After the analysis of the feedback, Principal addresses specific areas where intervention is deemed necessary. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. Members of anti ragging committee and discipline committee also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions can be added to the complaint box of the college fixed in the college office The box is opened and complaints are solved by the grievance committee. Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward. The college is planning to introduce online feedback system from the academic session 20192020.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	T.Y.BCA	60	30	30
BCA	S.Y.BCA	60	48	48

BCA	F.Y.BCA	70	70	70
MMS	Management Studies	60	2	2
MCom	Commerce	180	133	133
MSc	Computer Science	20	10	10
MSc	Statistics	20	12	12
MSc	Physics	40	37	37
MSc	Mathematics	23	23	23
MSc	Microbiology	20	17	17
MSc	Organic Chemistry	30	33	33
MSc	Inorganic Chemistry	30	31	31
MSc	Geography	120	24	24
MA	History	60	60	60
MA	Political Science	120	66	66
MA	Economics	60	57	57
MA	Marathi	120	35	35
MA	Hindi	60	11	11
MA	English	120	54	54
BBA	T.Y.BBA	60	1	1
BBA	S.Y.BBA	60	7	7
BBA	F.Y.BBA	60	1	1
BSc	T.Y.B.Sc	520	235	235
BSc	S.Y.B.Sc	620	340	340
BSc	F.Y.B.Sc	620	482	482
BCom	T.Y.B.Com	420	184	184
BCom	S.Y.B.Com	420	209	209
BCom	F.Y.B.Com	420	261	261
BA	T.Y.B.A	520	315	315
BA	S.Y.B.A	520	382	382
BA	F.Y.B.A	620	578	578
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
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2018	3157	1132	36	8	102
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
76	76	20	4	1	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: • To increase the teacherstudent contact hours • To identify and address the problems faced by slow learners and first generation learners • To encourage advanced learners • To decrease the student dropout rates • To prepare students for the competitive world Every year, departments individually organize orientation sessions (welcome function) for students of first semesters and explain the designing and implementation of the mentoring system of the department. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income category, gender etc are initially collected by the department Departments maintain the records of class tests/surprise tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students. Departmental teachers maintain interaction with students through individual meetings, social networking sites. Teachers discuss with parents during parentteacher meetings or personally and try to identify the problems faced by students and related issues. Time factor is a major constraint of the mentoring system, especially after introduction of the CBCS in 2018. To overcome this constraint, teachers sometimes suggest students to provide the list of difficult questions and problems faced by them while preparing for competitive examinations and then the teachers provide solutions in written form to the students. In some departments, tutorial classes are also organized for students. Outcome of the departmental mentoring system in the current year (20182019) 1. Significant improvement in the teacherstudent relationship has been observed 2. Some students of (20182019) batch have qualified in competitive examinations 3. Students have participated in cocurricular activities and have also won prizes in poster presentations, quiz competitions, debates and other similar contests organized by other colleges and University 4. Students have been placed in NCL and other prestigious institutes for higher studies 5. Students have shown outstanding performance in sports tournaments. College has been declared as champion in different events of inter college district sports and games championship, inter college sports. 6. The biggest challenge of the mentoring system is to decrease the dropout rates of the college due to shifting of students from general courses to technical at the beginning of each academic session. College has planned to introduce a mentoring guideline for all departments from the next academic session to address this problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4289	146	1 : 29.4

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
113	85	28	0	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

	international level		bodies
2019	Dr.Jayesh Rasiklal Gujarathi	IQAC / CIQA coordinator	? Bharat Shikha Ratan Award by Global Society for Health and Educational Growth Delhi
2019	Dr.Jayesh Rasiklal Gujarathi	IQAC / CIQA coordinator	? Vedant academic Bankok award 2019 as Distinguished Teacher
2019	Dr.Jayesh Rasiklal Gujarathi	IQAC / CIQA coordinator	? International Association of research and developed organization Life Time Achievement award
2019	Dr.Jayesh Rasiklal Gujarathi	IQAC / CIQA coordinator	? Goble management council Dr.Abdul Jalam Award as best teacher 2019
2019	Dr.Jayesh Rasiklal Gujarathi	IQAC / CIQA coordinator	? INDORUSSIA Friendship Award for Educational excellence 2019
2018	Dr.Shashikant Y.Sonawane	Associate Professor	National Hindi Sahitya Ratna Award
2018	Dr.Shashikant Y.Sonawane	Associate Professor	International Global Brilliance Award
2019	Dr.Shashikant Y.Sonawane	Associate Professor	National Uttarakhand sahittyta Sadhak Sanmman
2019	Dr.Shashikant Y.Sonawane	Associate Professor	National MLA Nand Dulare vajpai Samiksha Sanmman
2018	Dr.Jayesh Rasiklal Gujarathi	IQAC / CIQA coordinator	? National award of excellence by Glacier Journal of research foundation Ahmadabad 2018
2018	Dr.Jayesh Rasiklal Gujarathi	IQAC / CIQA coordinator	? National award of excellence by Goble economic progress and research Association 2018
2018	Dr.Jayesh Rasiklal Gujarathi	IQAC / CIQA coordinator	? Dr.A.P.J Abdul Kalam award of 'Life time achievement' by

			Krist foundation Bangalore 2018
2019	Dr.Jayesh Rasiklal Gujarathi	IQAC / CIQA coordinator	? Life time achievement award by International Award conference on Multidisciplinary Research 2019
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MMS	Management Studies	Semester	01/05/2019	10/06/2019
MCom	Commerce	Semester	13/05/2019	20/06/2019
MSc	Computer Science	Semester	13/05/2019	20/06/2019
MSc	Statistics	Semester	13/05/2019	20/06/2019
MSc	Physics	Semester	13/05/2019	20/06/2019
MSc	Mathematics	Semester	13/05/2019	20/06/2019
MSc	Microbiology	Semester	13/05/2019	20/06/2019
MSc	Organic Chemistry	Semester	13/05/2019	20/06/2019
MSc	Inorganic Chemistry	Semester	13/05/2019	20/06/2019
MSc	Geography	Semester	03/05/2019	10/06/2019
MA	History	Semester	03/05/2019	10/06/2019
MA	Political Science	Semester	03/05/2019	10/06/2019
MA	Economics	Semester	03/05/2019	10/06/2019
MA	Marathi	Semester	03/05/2019	10/06/2019
MA	Hindi	Semester	03/05/2019	10/06/2019
MA	English	Semester	03/05/2019	10/06/2019
BCA	T.Y.BCA	Semester	06/05/2019	11/06/2019
BCA	S.Y.BCA	Semester	04/05/2019	10/06/2019
BCA	F.Y.BCA	Semester	06/05/2019	10/06/2019
BBA	T.Y.BBA	Semester	11/04/2019	15/05/2019
BBA	S.Y.BBA	Semester	21/04/2019	26/05/2019
BBA	F.Y.BBA	Semester	21/04/2019	26/05/2019
BSc	T.Y.BSc	Semester	06/05/2019	10/06/2019
BSc	S.Y.BSc	Semester	04/05/2019	10/06/2019

BSc	F.Y.BSc	Semester	06/05/2019	11/06/2019
BCom	T.Y.BCom	Semester	11/04/2019	16/05/2019
BCom	S.Y.BCom	Semester	21/04/2019	28/05/2019
BCom	F.Y.BCom	Semester	21/04/2019	25/05/2019
BA	T.Y.BA	Semester	08/05/2019	13/06/2019
BA	S.Y.BA	Semester	15/05/2019	20/06/2019
BA	F.Y.BA	Semester	21/04/2019	26/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Chemistry: Assignments, regular class tests Student Seminar Botany: Group discussions, PowerPoint presentations, debate competition, shortterm field tours and report preparation, assignments etc. Economics: • Monthly test • Departmental seminars on burning topics in Economics • Regular field survey basis in the neighboring areas within the district. English: Class test, tutorials, seminars Geography: Class tests, assignments and presentations, study tours History: For skill enhancement course under CBCS curriculum, students visit to museum was organized and students were asked to submit project reports Political Science: • Oral presentations by students during the last 10 minutes of the class periods • Writing up the class summary • Students deliver a short lecture on the taught topic in the same class, subject to availability of time • Conduct tutorials Mathematics: MCQ, class test, seminars, group discussion etc Philosophy: • Gathering questions from students on different topics from the syllabus • Welcome discussions on topics from the syllabus on which research may be initiated Physics: • Organization of quiz, multiple classtests, internal examinations Encouraging students to attain electures available in the websites of the international esteemed institutions and bodies and appear for groupdiscussion on their feedback. Electronics: • Multiple classtests, internal examinations Encouraging students to attain electures available in the websites of the international esteemed institutions and bodies and appear for groupdiscussion on their feedback. Microbiology: • Student projects, Student Seminar, Class Test, Tutorials Commerce: • Organization of quiz, multiple classtests, internal examinations, Student Seminar, Group Discussion, Multiple Choice Questions Test. Defense Studies: • Organization of quiz, multiple classtests, internal examinations, Student Seminar, Group Discussion, Multiple Choice Questions Test. Marathi: • Organization of quiz, multiple classtests, internal examinations, Student Seminar, Group Discussion, Multiple Choice Questions Test. Hindi: • Organization of quiz, multiple classtests, internal examinations, Student Seminar, Group Discussion, Multiple Choice Questions Test. Statistics: • Organization of quiz, multiple classtests, internal examinations, Student Seminar, Group Discussion, Multiple Choice Questions Test. Zoology: MCQ, class test, seminars, group discussion etc Computer Science: Student projects, class test, tutorials, surprise test, multiple choice questions test

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. The College follows the academic calendar given by the KBC North Maharashtra University Jalgaon to its affiliated colleges which specifies the academic activities. Based on the University academic calendar, the IQAC prepares skeleton of Academic Calendar for the College by referring University academic calendar and this college Academic calendar is given to the departments to prepare its own academic calendar where the tentative schedule for internal examination and the dates

for other academic activities like workshops, seminars and other student related activities are outlined. Every new session starts with a staff meeting. Every department prepares the programme for each internal assessment and this is done well ahead to give students ample time to prepare and for the teachers to complete their course Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website. All the activities including examination are conducted according to the academic calendar of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://pca.ac.in/uploaded_files/Pass%20Percentage%20Students-2019.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MMS	MMS	Management Studies	0	0	0
MCom	MCom	Commerce	71	62	87.32
MSc	MSc	Computer Science	10	4	40.0
MSc	MSc	Microbiology	16	11	68.75
MSc	MSc	Mathematics	25	5	20.0
MSc	MSc	Statistics	35	28	80.0
MSc	MSc	Physics	16	14	87.5
MSc	MSc	Inorganic Chemistry	42	15	35.71
MSc	MSc	Organic Chemistry	30	10	33.33
MSc	MSc	Geography	21	14	66.67
MA	MA	Economics	45	30	66.67
MA	MA	History	48	41	81.0
MA	MA	Political Science	90	70	77.78
MA	MA	Marathi	41	41	100
MA	MA	Hindi	8	6	75.0
MA	MA	English	63	52	82.54
BSc	BSc	Microbiology	51	42	82.0

BSc	BSc	Botany	4	4	100
BSc	BSc	Zoology	3	2	66.67
BSc	BSc	Computer Science	22	16	72.73
BSc	BSc	Statistics	35	28	80.0
BSc	BSc	Chemistry	95	72	75.79
BSc	BSc	Electronics	1	1	100
BSc	BSc	Physics	24	21	87.5
BCA	BCA	Computer Science	40	38	95.0
BCom	BCom	Commerce	175	163	93.14
BBA	BBA	Commerce	1	1	100
T.Y.B.A	BA	Philosophy	20	20	100
T.Y.B.A	BA	Geography	31	27	87.10
T.Y.B.A	BA	Defense Studies	6	5	83.33
T.Y.B.A	BA	Economics	27	22	81.48
T.Y.B.A	BA	History	33	30	90
T.Y.B.A	BA	Political Science	120	100	83.33
T.Y.B.A	BA	Marathi	19	18	94.74
T.Y.B.A	BA	Hindi	4	4	100
T.Y.B.A	BA	English	93	85	91.40
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://pca.ac.in/uploaded_files/SSS%20Analysis%20Report%202018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	730	R.G.S.T.C Mumbai	2.75	2.75
Minor Projects	730	UGC	0.85	0.85
Projects sponsored by the University	730	KBC NMU Jalgaon ,University	0.7	0.7
Minor Projects	730	UGC	1.75	1.75
Interdisciplinary Projects	730	UGC	0.8	0.8

Minor Projects	730	UGC	0.75	0.75
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Skill development in food processing and renewable energy techniques	School of skill development	12/07/2018
Recent tools and techniques in Chemical Sciences	Department of Chemistry	10/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Poster presentation	Sananse B.V	Nahata College Bhusawal	22/01/2019	University Level
Poster presentation	Patil A B	Nahata College Bhusawal	22/01/2019	University Level
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	31/12/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	2	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	2
Commerce	1
Political science	1
Chemistry	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Political science	6	4
International	Physics	20	4
International	Chemistry	17	4
National	Political Science	5	0

International	Political Science	1	0
National	Economics	12	0
National	Hindi	15	0
National	Defense studies	3	6.1
National	History	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	7
English	7
Geography	3
Zoology	3
Microbiology	4
History	3
Chemistry	4
Hindi	6
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Udagam se vikas ki Aur Hindi Kahani	S.Y.Sonawane	Sahitya Parivar	2018	0	Pratap College Amalner	0
Eksvi sadi ki Adim Abhivaktti	S.Y.Sonawane	Research Journey	2018	0	Pratap College Amalner	0
Antarrashtriya Darsheni:Bhartiya Sahityakar avam Samarpit Samajsevi:shrimant Pratap Shetji	S.Y.Sonawane	Research Journey	2018	0	Pratap College Amalner	0
Adivasi Vimarsh ke Natakak Jovakim Topano	S.Y.Sonawane	research Journey	2019	0	Pratap College Amalner	0

Satya aur Saundhya ke samarpit s arjak:Gitkar Niraj Bohal Shodh Manjusha Ekisavi Sadi shaivo ki Darshanik Abhivakti: Nath Sahitya ka adivasi natak sahitya Didgar epal	S.Y.Sonawane	Research journey	2019	0	Pratap College Amalner	0
Satya aur Saundhya ke samarpit s arjak:Gitkar Niraj Bohal Shodh Manjusha	S.Y.Sonawane	Bohal Shodh Manjusha	2019	0	Pratap College Amalner	0
Nandurbar Jihlyatil Paramparik Upchar Padhaticha Adhivasi Mahilanchya Surakshevaril Parina mKhandeshatil Adivasichya Arogya Samasya inam	G.H.Nikumbh	Social and Legal awareness on woman protection and woman Empowerment	2019	0	Pratap College Amalner	0
Khandeshatil Adivasichya Arogya Samasya	G.H.Nikumbh	History of Khandesh	2018	0	Pratap College Amalner	0
Sane Gurujichya Samajik Sudharna vishayi asalelya d	D.N.Wagh	Research Journey In ternationa l Multidic iplinary special	2018	0	Pratap College Amalner	0

rustikonac ha chikitsak Abhyasak		issue 76 History of Khandesh				
Dhule jihlatil sahakari sakhar kar khanyacha arthik jivanavar padlela Prabhav-Ek Etihask Abhyas	D.N.Wagh	Research Journey In ternationa l Multidic iplinary special issue 76 History of Khandesh	2018	0	Pratap College Amalner	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Synthesis and characterization of nanostructured vacuum evaporated Cd In Se thin films	D.N.Gujarathi	International journal of scientific and research	2018	3	69	Pratap College Amalner Pratap College Amalner
Physicochemical characterization of mixed ligand complexes of orthohydroxy acetophenone oxime with Cr (III), Mn (II) and Fe (III)	P.R.Shirode	World of Journal of Pharmaceutical Research	2018	2	11	Pratap College Amalner Pratap College Amalner
J.R.GSynthesis, Spectral and Antimicrobial study of Cd (II) complexes and heterocyclic	J.R.Gujarathi	IJSRSET vol.4 (1)	2018	3	18	Pratap College Amalner Pratap College Amalner

base adducts derived from N (4) phenyl thiosemicarbazone						
Satya aur Saundaya ke samarpit s arjak:Gitkar Niraj Bohal Shodh Manjusha	S.Y.Sonawane	Bohal Shodh Manjusha	2019	0	0	Pratap College AmalnerPratap College Amalner
Nandurbar Jihlyatil Paramparik Upchar Padhaticha Adhivasi Mahilanchya Surakshevaril Parina mKhandeshatil Adivas ichya Arogya Samasya inam	G.H.Nikumbh	Social and Legal awareness on woman protection and woman Empowerment	2019	0	0	Pratap College Amalner
Khandeshatil Adivasichya Arogya Samasya	G.H.Nikumbh	History of Khandesh	2018	0	0	Pratap College Amalner
Sane Gurujichya Samajik Sudharna vishayi asalelya d rustikonacha chikitsak Abhyasak	D.N.Wagh	Research Journey International Multidisciplinary special issue 76 History of Khandesh	2018	5	98	Pratap College Amalner
Dhule jihlatil sahakari sakhar kar khanyacha arthik jivanavar padlela Prabhav-Ek Etihask	D.N.Wagh	Research Journey International Multidisciplinary special issue 76 History of Khandesh	2018	5	98	Pratap College Amalner

Abhyas						
Udagam se vikas ki Aur Hindi Kahani	S.Y.Sonawane	Sahitya Parivar	2018	0	0	Pratap College Amalner Pratap College Amalner
Eksvisadi ki Adim Abhivaktti	S.Y.Sonawane	Research journey	2018	0	0	Pratap College Amalner Pratap College Amalner
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	70	12
Presented papers	8	23	0	0
Resource persons	0	2	0	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pulse polio awareness	NSS unit Pratap College Amalner	3	80
Tree plantation	NSS unit Pratap College Amalner	5	120
Blood donation camp	NSS unit Pratap College Amalner	3	70
Swachata Hi Seva	NSS unit Pratap College Amalner	4	180
Swach Bharat Abhiyan	NSS unit Pratap College Amalner	3	180
Tree plantation	49 Maharashtra Batalian NCC Amalner	50	350
CATC camp	49 Maharashtra Batalian NCC Amalner	3	400
Swach Bharat Abhiyan	49 Maharashtra Batalian NCC Amalner	3	168
Pulse polio vaccination	Health center Maharashtra	3	168

campaign			
Blood donation camp	Lions club Amalner	3	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Ecofriendly Ganesh Visarjan	Certificate of Honour	Municipal corporation	250
Say no to plastics	Certificate of Honour	Lions Club Amalner	300
Ewaste drive	Certificate of Honour	Rotary club Amalner	250
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Pulse polio	NSS unit Pratap College Amalner	Awareness rally on pulse polio	3	120
Swacha Bharat	NSS unit Pratap College Amalner	Cleanliness Awareness camp	5	240
Gender Equity	Sane Guruji Smarak samiti and NSS unit Pratap College Amalner	Gender sensitization	4	125
Water conservation	Pani foundation and NSS unit Pratap College Amalner	Save water for future	8	125
Health checkup	Lioness club Amalner and NSS unit Pratap College Amalner	Dental checkup	7	125
Tobacco free youth	NSS unit Pledge for life and Pratap College Amalner	Free from addiction	6	140
Pulse polio mission	NSS unit Pratap College Amalner	Pulse polio awareness	3	80
Red ribbon club	Civil Hospital and NSS unit Pratap College Amalner	HIV-AIDS awareness	4	40
Awareness rally	49 Maharashtra Batalian NCC Amalner	Aids awareness	3	162

Swachh Bharat Abhiyan	49 Maharashtra Batalian NCC Amalner	Campus cleaning	3	168
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research publication	M.S.Wagh, Priyanka Ashok Patil, Prabhakar Sonawane	self	30
Research publication	R.B.Ahirrao, M.S.Wagh	self	30
Research publication	R.B.Ahirrao, V.N.Pawar, M.S.Wagh	self	35
Research publication	R.B.Ahirrao, M.S.Wagh	Self	40
Research publication	H.S.Gavale, M.S.Wagh, R.B.Ahirrao, S.R.Gosavi	Self	30
Research Publication	D.G.patil, S.D.Bagul, P.S.Sonawane, L.A.patil, M.S.wagh	Self	30
Research Publication	A.M.Patil, M.S.Wagh	Self	30
Research Publication	H.K.Suryavanshi, N.D.Pandya	Self	30
Research Publication	D.N.Gujarathi, Y.R.Toda, V.P.Joshi	Self	40
Research Publication	D.N.Gujarathi, D.A.Tayade, Y.R.Toda	Self	35
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Excellence of learning practices	Learning by Questioning Dept of Physics	Indian institute of Technology	01/01/2018	31/12/2019	54
Distance Learning	EDUSAT based distance learning programme of	Indian institute of Remote Sensing	01/01/2018	31/12/2019	33

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Jain Farm Freash Food Ltd.Jalgaon	02/06/2018	Skill Development, Outcome based training, placement, R and D services and related services	43
Jain Irrigation system Ltd.Jalgaon	02/06/2018	Skill Development, Outcome based training, placement, R and D services and related services	33
CA Ajay Hinduja Associate Amalner	02/06/2018	Skill Development, Outcome based training, placement, R and D services and related services	33

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	80

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libman	Partially	Cloud base	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Journals	120	53258	0	0	120	53258
Weeding (hard & soft)	5853	160866	75	94854	5928	255720
e-Journals	0	0	6000	2000	6000	2000
Text Books	39837	504846	988	86712	40825	591558
Reference Books	81545	6804239	171	52995	81716	6857234
e-Books	0	0	135000	3725	135000	3725

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	31/12/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	419	9	25	25	9	14	405	10	74
Added	0	0	0	0	0	0	0	0	0
Total	419	9	25	25	9	14	405	10	74

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Educational Video and PPT	utube.com/kirangavit

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20	2	5	3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has an established system and procedure for maintaining different infrastructural facilities like Laboratory, Library, Sports Complex, Classrooms etc. The College has administrative staff, Technical Support, and Nontechnical support staff which sees to the overall maintenance and utilization of the infrastructural needs of the institution. The College has system for the overall up keep and maintenance of the campus. Repair and maintenance work is done in and around the Campus whenever the need arises. Heads of the departments send the requirement to the principal and Principal forwards it to managing board for its decision. Whenever such matters arise they are attended by the Heads of the departments to assess the nature of work involved and required to be carried out. Matters related to such works are handled and take care of the matters Heads of in consultation with the Principal. In case of minor repair work, the Heads of the department get the necessary work done. In case the nature of the work is major or demands up gradation of the existing infrastructural facilities the matter goes to managing body i.e. K.E.Society. There are support staffs viz. Laboratory Assistants , Laboratory technician, electrician, Cleaning Staffs, Security guards etc, who are responsible for the daily maintenance and upkeep of the campus infrastructures. The duty of the cleaning staffs is to maintain cleanliness, beauty, and greenery of the campus. To ensure safety and security in the campus CCTV cameras are installed at strategic locations. The College has also out sourced security guards to keep vigil of the entire campus. The Head of the Departments and faculty of the Departments are responsible for attending the requirements of the Departments including laboratory. The Laboratory Assistants are entrusted with the duty of maintenance of the equipment. They are also trained to make small repairs whenever the need arises. In case of major repair work, the college sends for technical experts or sends the equipment to the authorized service centre. The college provides a good and functional Library which is managed by a Library Committee. The committee convenes meetings regularly to address to the needs of the library and the college. The college provides a suggestion cum complaint box in order to get the feedback of college students and staff. The computer system of the College is managed and maintained in house by computer experts from the staff. The College has installed a transformer to meet the increasing power consumption of the Institution. To ensure constant supply of water provision is made for the supply of clean and pure drinking water from R.O system.

http://pca.ac.in/uploaded_files/procedures%20for%20maintaining%20different%20infrastructural%20facilities%20like%20Laboratory.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor boys Fund	22	22000

Financial Support from Other Sources			
a) National	Government of India	2896	5369628
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
20 Guest lectures for skill development	06/09/2018	200	Carrier counselling and Mentoring cell Pratap College Amalner
Moc Interview for students	04/03/2019	120	Pratapiya Alumni Association
Workshop on Soft skill and competitive skill	05/02/2019	75	Pratapiya Alumni Association
Remedial Coaching	06/09/2018	30	Department of Geography
Remedial Coaching	06/09/2018	25	Department of Chemistry
Yoga and Human health	09/01/2019	125	NSS unit Pratap College Amalner
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	U.G.C	140	140	36	36
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Geo mobile company	90	2	SRS solutions Thane	8	2
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	17	Pratap College Amalner	Economics	Pratap College Amalner	M.A
2018	10	Pratap College Amalner	History	Pratap College Amalner	M.A
2018	2	Pratap College Amalner	Hindi	Pratap College Amalner	M.A
2018	75	Pratap College Amalner	English	Pratap College Amalner	M.A
2018	15	Pratap College Amalner	Marathi	Pratap College Amalner	M.A
2018	60	Pratap College Amalner	Chemistry	Pratap College Amalner	M.Sc
2018	72	Pratap College Amalner	Political Science	Pratap college Amalner	M.A.
2018	1	Pratap College Amalner	Business management	M.J.College jalgaon	M.B.A
2018	10	Pratap College Amalner	Geography	Pratap College Amalner	M.A
2018	3	Pratap College Amalner	Defense studies	M.J.College Jalgaon	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	17
GATE	0
Civil Services	10
Any Other	26

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Football competition	Intercollegiate	64
Judo	Intercollegiate	25
State level Quiz competition	State level	50

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Bronze medal in traditional wrestling	National	1	0	600688730948	Jayesh Jagtap

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College conducts the Student Council election every year after receiving directions from KBC North Maharashtra University Jalgaon. The Class representatives are selected on the basis of their merit in the concerned category. These selected class representatives elect one of them as the University Representative. A total of 29 students are selected as class representatives on merit basis to help coordinate the smooth functioning of the college. The election process is carried out by under the supervision election officer. Each class representative holds the duties and responsibilities that are expected from the students pertaining to: i) Discipline and cleanliness within the college campus ii) Optimal usage of the Library facilities iii) Canteen facilities iv) Visiting the college website for updates v) Mandatory visit of at least once a year by students to the college counselor vi) Mechanism to register complaints vii) Students' participation in various activities such as quiz, debate, sports, cultural events, etc. This year KBC North Maharashtra University did not instruct to conduct the students elections.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Pratap College Alumni Association has been registered under the. The aims and objectives of the Association being: 1. To upgrade and improve the facilities of the college. 2. To promote the welfare of the college students and the College as a whole. 3. To support the endeavors of the College in achieving its goal. 4. To encourage the alumni members, faculty and students to foster a lifelong relationship with the College. The Association holds its meeting whenever needs arise twice a year. Since its inception, the Association contributes significantly to the development of the Institution through financial and nonfinancial means. The Association contributes Rs. 64150/ for

infrastructural development Under the umbrella of the Association are the three Annual Academic Awards for Essay competition,debate competition. i)Late Prof.V.C.gharte family contributes Rs.5000/every year ii)Late Prof.P.S.sainani family contributes Rs.5000/ every year iii)Prof .S.O.Mali family contributes Rs.25000/ every year in the memory of Late Shri.Onkar Trambak Maliand Late smt.Bhagirathi Onkar Mali In addition to financial support, the Association organizes seminars, workshops and motivational talk for the benefit of the students.

5.4.2 – No. of enrolled Alumni:

72

5.4.3 – Alumni contribution during the year (in Rupees) :

64150

5.4.4 – Meetings/activities organized by Alumni Association :

Pratap College Amalner Alumni Association has been registered as Pratap Prerna Prabodhini The aims and objectives of the Association being: 1.To upgrade and improve the facilities of the college. 2.To promote the welfare of the college students and the College as a whole. 3.To support the endeavors of the College in achieving its goal. 4. To encourage the alumni embers, faculty and students to foster a lifelong relationship with the College. The Association holds its Committee meeting whenever needs arise and the Annual General meeting twice a year. Since its inception, the Association contributes significantly to the development of the Institution through financial and nonfinancial means. The Association contributes Rs. 64150/ annually for the development. Apart from boosting the morale of the students the enrolled students often play important in the society. Every year college felicitates two its Alumni during annual social gathering Under the umbrella of the Association mock interviews are also organized. In addition to financial support, the Association organizes seminars, workshops and motivational talk for the benefit of the students. Twenty alumni generously donated Rs 22,22,220/ for infrastructural development of the institution

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Head of the Department sees that the classes are taken and ensures completion of the syllabus within the stipulated time. In case of vacancy due to leave, the concerned head of the department requests for the appointment of teachers on adhoc basis. The college organizes talks, seminars and workshops to widen the knowledge base of the faculty and students in emerging fields related to the curriculum and contemporary issues. Students are encouraged to take part in departmental seminars and field trips. At the highest level of administration is the Managing Body duly approved by the Assistant Charity commission The Managing Body is composed of Chairman, Vice Chairman, Six directors, One teacher representative from college, one teacher representative from school, one Headmaster representative, one of the senior teacher as secretary and Principal as Ex officiate managing Body is elected by members of Khandesh Education Society Amalner. The managing Body is totally responsible for the smooth functioning of both the academic and administrative sections. The Principal monitors the day to day functioning of the college. The Principal and the Vice Principals see to the general discipline smooth functioning of the administrative section, the financial resource management and all matters pertaining to the development and growth of the college. The IQAC plays an

active role in identifying the areas where the students will be most benefitted. After identifying the areas, the matter is then taken up to the managing Body for necessary approval. The IQAC monitors and evaluate plans and policies of the institution for effective implementation and improvement. Staff Meeting is held at the beginning and before the end of every academic session. Every teacher volunteers to take charge of the various committees during the year. Some of the committees are IQAC, Examination Cell, Admission Committee, , Purchase etc. Meetings of the Principal with the heads of the departments are held to ensure smooth functioning and running of classes, arranging remedial classes and completion of courses. Separate meetings of the Principal are held with the nonteaching staff of the college. The Office Coordination Committee sees to the smooth functioning of the office. To contribute towards the improvement and development of the College, the Alumni Association was formed and annual general meetings were held twice a year. Students' Council is elected by secret ballot. The election is conducted by one of the senior teacher appointed as Election officer. The Students' Council is responsible for all matters concerning the students' discipline, grievances and general well being. Students are encouraged to take up leadership roles. Its term is only one year. From every class one representative is selected on merit basis.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Instrumentation The library has different sections like reading rooms, reference section, lending section, esection and a research journals. The library adds new books regularly and subscribes newspapers, magazines and journals. The institution is a member of the National Library and Information Services Infrastructure for Scholarly Content (NLIST).The Institution encourages the use of technology by providing necessary infrastructure like computers with internet facilities by which Open Educational Resources can be downloaded and used for the teaching learning purposes. The innovative approaches like the use of LCD projectors, smart class room ICT for academic and administrative leadership and Interactive boards are extensively used in classroom teaching.
Human Resource Management	Management Administration is decentralized and managed by various committees comprising of teaching and nonteaching staff. New recruitment is done through the process of advertisement in the newspapers and candidates are selected after personal interview. The attendance of the office staff is maintained in both register

and biometric machine. To ensure the smooth functioning of work, computerization with internet connection has been provided for the entire office. College posts are created to meet the requirements of the Institute. Recognition is accorded to the faculty by the management for any extraordinary achievement in academic and research activities.

Industry Interaction / Collaboration

The department of Physics has collaboration with IIT Mumbai. The students attend the lecture delivered by eminent faculty on Basic and advanced Physics every Friday on line and ask the questions. The students understand basic concepts in Physics. The department of Physics has also collaboration with DRDO. Geography department has collaboration with Indian institute of Remote sensing (IIRS) Dehradun. The theme is provided to the students on line on remote sensing skill. The programme is run for three months. The students learn theory and practical skill. The students get certificate after completion of the course. It is beneficial for the students to get easy jobs in industry. The students of Chemistry department visit chemical industry every year and learn the processes there in.

Admission of Students

The Departments are entrusted for screening the admission forms. Admission is primarily merit based and first come first serve basis. Admission forms are made available in the office. Hostel seats are filled up on first come first serve basis. The strategies for admissions adopted by the institution are strictly in adherence with the government policies and the rules laid down by University keeping in mind the national commitment to diversity and inclusion. Care is taken to see to it that economically weaker sections, other backward community, differently abled are represented. The admissions for M.Sc courses are given by central admission process arranged by University.

Curriculum Development

At the beginning of the academic year, the principal convenes a meeting with faculty members and the Heads of the Departments to discuss on measures to be taken for effective implementation of the curriculum designed by the

University and plans of the various departments. The college also organizes training programmes on various aspects for faculty development. The affiliating university provides support by • Encouraging teachers to participate in Orientation Courses etc organized by the Academic Staff College. • Suggesting the reference books for all syllabi. •Organizes workshops for syllabus framing and encourages the teachers of the affiliated colleges to participate in workshops.

Teaching and Learning

Departmental meetings are held annually to discuss the distribution of syllabus, teaching plan, schedule for monthly tests, seminars, etc. The principal along with the heads of the different departments and the examination committee decide on the methodology of the evaluation process. Students are encouraged to participate in various activities like assignments, group discussions, debate, quiz, study tours / field trips, departmental seminars etc. The faculty also mentors the students to acquaint them with the options available on completion of the course.

Examination and Evaluation

The institution ensures that students and faculty are aware of the evaluation processes by means of: 1) The syllabus which enumerates in detail the process of the assessment and evaluation. 2) The academic calendar which is circulated to all departments. The faculty members in the department conduct internal tests, seminars, projects and assignments as part of the evaluation process. The departments also monitor the attendance of students. The attendance and internal marks of the students are recorded in teachers diary distributed by IQAC Laboratory record books are maintained and checked regularly for evaluation. Remedial/Tutorial classes and mentoring sessions are also held to facilitate students.

Research and Development

There are a number of ongoing and completed minor research projects sponsored by the University, UGC and other funding agency. Governing Body of the College. Research grade instruments installed in central Analytical Laboratory are useful for basic

research purposes. Laboratories are upgraded from time to time making them better equipped for basic research programmes. The College encourages faculty members to pursue individual research work. The institution regularly organizes seminars, talks etc. emphasizing on the contribution and importance of research towards the community development and encourages the youth students to pursue higher education and contribute to the society through research programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All the policy decisions taken by the management in consultation with administration are conveyed through college developed email id.
Administration	Students are notified through college website and SMS service. Admission process is carried out in Online Mode. Administrative decisions are spread by using emails and SMS service.
Finance and Accounts	Various student scholarships are distributed via DBT Method. All financial transactions are done through online system to bring optimum transparency.
Student Admission and Support	College Website and University Website
Examination	Online filling up of examination form OASIS software

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mr.K.P.Bhagwat	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.A.P.Manake	National conference on emerging trends in Chemistry and materials in Science	NA	2000
2018	Mr.A.P.Manake	National	NA	2000

		conference on Physics and Chemistry of materials		
2018	Mr.A.P.Manake	International conference on multifunctional advanced materials	NA	2500
2018	Dr.D.R.Chaudhari	National conference on Shahumaharaj History Shindkheda	NA	2000
2018	Dr.D.R.Chaudhari	National conference on Women empowerment Chopda	NA	2000
2018	Dr.D.R.Chaudhari	National conference on Local History Shendurni	NA	2000
2018	Dr.D.R.Chaudhari	National conference on Social Science Nandurbar	NA	1500
2019	Dr.D.R.Chaudhari	One day workshop on syllabus framing S.Y.B.A Sakri	NA	500
2019	Ms H.K.Suryawanshi	One day workshop on Autonomy and its implementation	NA	250
2019	Ms H.K.Suryawanshi	State level conference in research and recent trends in Biosciences	NA	700
2019	Ms H.K.Suryawanshi	National conference on recent trends in Life Sciences	NA	520
2019	Ms H.K.Suryawanshi	One day workshop on syllabus framing Shirpur	NA	300
2019	Dr.A.J.Patil	National seminar on	NA	1000

		recent emergence in science and technology		
2019	Dr.K.S.Nile	National conference on Biofertilizers for sustainable agricultural development	NA	1500
2018	Mr.N.S.Patil	International conference on emerging trends and issues in research and development	NA	1500
2018	Mr.N.S.Patil	International conference on Confronting New Times:Human Nature,Culture and Literature	NA	2000
2019	Mr.J.B.Patil	National conference on Academic and administrative audit	NA	1000
2019	Mr.S.O.Mali	National conference on Commerce and Management	2000	2000
2019	Dr.Y.V.Torawane	National conference on Commerce and Management	2000	2000
2019	K.N.Suryawanshi	National conference on Commerce and Management	2000	2000
2019	Mr.K.R.Bhagwat	National conference on Commerce and Management	2000	2000
2019	Mr.A.S.Zalake	National conference on Commerce and Management	2000	2000
2019	Mr.D.M.Marathe	National conference on Commerce and Management	2000	2000
2019	Dr.V.S.Tunte	National conference on	NA	700

		Woman protection and woman Empowerment Chalisgaon		
2019	Dr.V.S.Tunte	Ten days state level work shop on NET SET	NA	500
2018	Dr.P.S.Sonawane	One day workshop on syllabus framing M.Ec II NMU Jalgaon	NA	300
2018	Mr.D.M.Marathe	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr.A.S.Zalake	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr.R.N.Gayakwad	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr.N.S.Koche	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr S.A.Joshi	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr.S.I.Patil	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr D.R.Patil	One day Workshop on Autonomy and its implementation	NA	250

		Amalner		
2018	Dr.K.G.Kumawat	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Dr.S.Y.Sonawane	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Dr.K.R.Patil	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Dr.N.S.Pawar	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Ms.V.A.Wakade	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr N.S.Patil	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Dr.P.S.Sonawane	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr.D.K.Saindane	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr.N.A.Patil	One day Workshop on Autonomy and its implementation	NA	250

		Amalner		
2018	Mr.M.N.Sandanshiv	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Dr.J.B.Patwardhan	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Dr.S.L.Garud	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Dr.D.N.Gujarathi	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Dr.V.V.Bhadane	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr J.B.Jain	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr.K.T.Jagdev	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mrs.L.A.Patil	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Mr.S.O.Mali	One day Workshop on Autonomy and its implementation	NA	250

		Amalner		
2018	Dr A.B.Jain	One day Workshop on Autonomy and its implementation Amalner	NA	250
2018	Dr.K.S.Nile	International conference on challenges in Human Geogaphy Shirpur	Bhugole Parishad	2800
2018	Mr.K.M.Gavit	International conference onchallenges in Human Geography Shirpur	Bhugole Parishad	2800
2018	Mrs.L.A.Patil	Syllabus framing workshop S.Y.B.A	Bhugole Parishad	300
2018	Mr.N.A.Patil	Syllabus framing workshop S.Y.B.A	Bhugole Parishad	300
2018	Mr.D.K.Saidane	Syllabus framing workshop S.Y.B.A	Bhugole Parishad	300
2019	Dr.A.J.Patil	National conference on Recent Emergence in Science and technology	NA	1000
2019	Dr.A.J.Patil	Workshop on syllabus framing S.Y.B.Sc	NA	300
2019	Mr.R.C.Sarvade	Workshop on syllabus framing S.Y.B.Sc	NA	300
2019	Mr.J.C.Agrawal	Five days workshop on Enhancing of Teaching and Learning skills in statistics	NA	3000
2019	Mr.J.B.Jain	Five days workshop on Enhancing of Teaching and	NA	3000

		Learning skills in statistics		
2019	Mr.J.C.Agrawal	Syllabus framing workshop S.Y.B.SC	NA	300
2019	Dr.V.S.Tunte	Workshop on API and UGC Regulation 2018	NA	300
2018	Dr.A.J.Patil	Syllabus framing workshop F.Y.B.SC	NA	500
2019	Dr.A.J.Patil	National conference on recent trends in Life Sciences	NA	500
2019	Dr.K.S.Nile	National conference on Importance of biofertilizers in Indian agriculture	NA	2000
2019	Mr.N.S.Patil	International conference on emerging Trends and Issues in Research and Development	NA	2000
2019	Mr.N.S.Patil	International conference on confronting New Times:Human Nature,Culture and Literature	NA	2500
2019	Dr.P.B.Bharate	Syllabus framing workshop S.Y.B.SC	NA	300
2019	Mr.J.C.Agrawal	Five days workshop on official Statistics for Training of Trainers for HODs/Faculties of department of statistics of Indian University	NA	3000
2019	Dr.P.B.Bharate	Five days workshop on official	NA	3000

		Statistics for Training of Trainers for HODs/Faculties of department of statistics of Indian University		
2019	.J.C.Agrawal	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.J.R.Gujarathi	Train the trainer Workshop organized by RUSA in Symbiosis College Pune	NA	3000
2019	J.R.Gujarathi	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.P.R.Shirode	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.P.P.Patil	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.T.V.Rajale	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.M.S.Thakare	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.R.S.Balaskar	One day Workshop on Autonomy and its	NA	250

		implementation Amalner		
2019	Mr.A.P.Manake	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.V.C.Badgujar	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.R.S.Suralkar	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.G.H.Nikumbh	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.N.V.Jadhav	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.H.D.jadhav	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.V.B.Mante	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.V.S.Tunte	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.L.L.Momaya	One day Workshop on Autonomy and its	NA	250

		implementation Amalner		
2019	Dr.S.B.Nerkar	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.D.R.Chaudhar i	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.D.N.Wagh	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Ms.B.S.Jadhav	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.V.P.Salunkhe	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.A.R.Patil	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.R.N.Mane	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.D.D.Kamble	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.V.J.Gavit	One day Workshop on Autonomy and its	NA	250

		implementation Amalner		
2019	Mr.Y.D.Patil	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.Y.V.Torawane	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Mr.K.N.Suryawan shi	One day Workshop on Autonomy and its implementation Amalner	NA	250
2019	Dr.V.S.Tunte	National conference on Social and Legal awareness on Women Protection and Women Empowerment	NA	1500
2019	Dr.A.J.Patil	National seminar on Recent emergence in Science and technology	NA	1000
2019	Dr.K.S.Nile	National conference on Biofertilizers for Sustainable agriculture development Bansola	NA	500
2019	Mr.S.A.Joshi	National workshop on Swayam Moocs	NA	700
2019	Dr.M.S.Wagh	One day workshop on syllabus framing	NA	300
2019	Dr.V.S.Tunte	Dr.V.S.TunteNat ional conference on political and social moments in India	1000	1000

2018	Dr.V.S.Tunte	Ten days state level workshop on NET/SET examination Amalner	NA	500
2018	Dr.V.S.Tunte	One day workshop on General knowledge and competative Exam	NA	100
2019	Dr.D.N.Gujarathi	National conference on material science and advancement and Innovations	NA	2000
2018	Dr.S.Y.Sonawane	International conference on Hindi Bhasha Sahitya Avam Bhartiya Sanskriti:Vaishvik Paripeksha Hyderabad	NA	3000
2018	Dr.S.Y.Sonawane	Bhasha Sahodari Hindi Antarratriya Adhivation Bhasha Sahodari Nyas Delhi	NA	3000
2018	Dr.S.Y.Sonawane	Hindi Laghukatha ke Vividh Ayam Puna	NA	2500
2018	Dr.K.P.Patil	One day syllabus framing workshop S.Y.B.A at Pachora	NA	300
2019	Dr.K.P.Patil	National conference on Sahitya me Nav Pravah	NA	500
2018	Dr.S.B.Nerkar	One day syllabus framing workshop F.Y.B.A	NA	500
2018	Dr.D.R.Vaishnav	ELT@I at Career Point world School Chattisgarh	NA	2000

2019	Dr.D.R.Vaishnav	One dya National conference on Role of L2 Errors for protection in Language	NA	1000
2019	Dr.D.R.Vaishnav	One day national seminar on National Education Policy	NA	700
2019	Dr.D.R.Vaishnav	One day National seminar on Attia Hosains sunlight	NA	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Training for admission procedure	Training for admission procedure	05/06/2019	06/06/2019	5	5
2018	Organization of Workshop on Econtent development	Organization of Workshop on Econtent development	20/10/2018	21/10/2018	80	30
2018	Organization of Workshop on CBCS Pattern	Organization of Workshop on CBCS Pattern	17/11/2018	17/11/2018	76	20
2019	Organization of Workshop on Autonomy and its implementation	Organization of Workshop on Autonomy and its implementation	21/01/2019	22/01/2019	76	25
2019	Awareness of Google	Awareness of Google	02/02/2019	02/02/2019	40	10

and Other
Research
Tools

and Other
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	2	28/02/2019	28/03/2019	28
Orientation Programme	2	10/04/2019	24/04/2019	21
Orientation Programme	1	27/05/2019	16/06/2019	21
Orientation Programme	1	27/05/2019	15/06/2019	21
Orientation Programme	2	26/08/2019	14/09/2019	21
Orientation Programme	1	02/09/2019	21/09/2019	20
Orientation Programme	1	02/12/2019	22/12/2019	21
Refresher Course	1	01/01/2019	30/03/2019	90
Refresher Course	1	02/07/2019	16/07/2019	14
Refresher Course	1	06/11/2019	19/11/2019	14
Refresher Course	2	27/11/2019	10/12/2019	14
Refresher Course	1	21/11/2019	04/12/2019	14
Refresher Course	1	06/12/2019	19/12/2019	14
Short Term Course	1	17/06/2019	22/06/2019	6
Short Term Course	1	16/09/2019	22/11/2019	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
113	113	96	96

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Pratap College Welfare Fund(Kalyan Nidhi), Pratap College Employees credit Cooperative Society	Pratap College Welfare Fund(Kalyan Nidhi), Pratap College Employees credit Cooperative Society	Pratap College Students Welfare Fund, Exemption of Tuition fees to the children of nonteaching Staff, Poor Boys Fund.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has an efficient accounts section which monitors all financial transactions. As the college is a deficit college, its main sources of income are through students' contribution in the form of admission, monthly and annual fees and through financial aids from the UGC and from the state government in the form of grant in aid for the salary component of the employees. The tuition fees collected from the students are shared with the state government. The accounts of the College are internally audited annually by a Chartered Accountant appointed by the College. The external audit is usually done by the Examiner of the Local Accounts, Government of Maharashtra every 5 years. The institution is yet to complete the external audit as it is under process for the financial year 20182019 till Whenever the various funding agencies offers applications/proposals for funding under various schemes the Principal of the college is very proactive and meticulously applies for the same. Audited statements along with the Utilization Certificates duly prepared by an authorized auditor are sent to the funding agency.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Khandesh Education society Amalner (Contribution/advance)	29728805	Construction
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6.4.3 – Total corpus fund generated

64150

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KBC North Maharashtra University Jalgaon	Yes	IQAC
Administrative	Yes	KBC North Maharashtra University Jalgaon	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Suggestions from parents in the form of feedback are collected • Parents are invited to be a part of Annual Social Gathering Representatives nominated as

members of the College Governing Body • Parents are also invited in departmental activities • Parents are also invited to deliver lectures

6.5.3 – Development programmes for support staff (at least three)

1.Google stools user awareness for non teaching 2.Training programme for online admission 3.Tranning programme for Examination

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Sent proposal for autonomy status. • Sent proposal to RUSA for enhancement of Quality. • Received autonomy from February 2019.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Scrutiny and forwarding the application for promotion of teachers under carrier advancement scheme	19/07/2018	19/07/2018	19/07/2018	4
2018	Scrutiny and forwarding the application for promotion of teachers under carrier advancement scheme	05/08/2018	05/08/2018	05/08/2018	2
2018	Meeting of IQAC to organize workshop on E-content development	02/07/2018	02/07/2018	02/07/2018	13
2018	Organization of workshop on E-content development	20/10/2018	20/10/2018	21/10/2018	110

2018	Organization of workshop on CBCS pattern	17/09/2018	17/09/2018	17/09/2018	96
2019	Organization of workshop on Autonomy and its implementation	22/01/2019	22/01/2019	23/01/2019	101
2018	Meeting related to preparation of student satisfaction survey	26/07/2018	26/07/2018	26/07/2018	9
2018	Scrutiny and forwarding the application for promotion of teachers under carrier advancement scheme	15/07/2018	15/07/2018	15/07/2018	6
2018	Scrutiny and forwarding the application for promotion of teachers under carrier advancement scheme	03/07/2018	03/07/2018	03/07/2018	4
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Swayam Sidhha	16/02/2019	23/02/2019	50	2
Personality development workshop	25/02/2019	25/02/2019	50	15
Elocation Competition	21/12/2018	21/12/2018	12	5

Rotary Club organized Lecture on Dar ke Bad Jit Hai	16/01/2019	16/01/2019	100	4
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Pollution free immersion of Ganesh Idol ? "Save energy" initiative is taken by the students' and teachers to make students aware by making them switch off lights and fans before leaving the classroom • Environmental awareness campaigns by organizing programmes under NSS Unit and by organizing rally ? Department of Botany Zoology and microbiology conduct field work and study tours to create awareness and conservation of biodiversity among the students ? Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity. ? Lectures are delivered in NSS winter camp on environmental issues

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	1
Rest Rooms	Yes	2
Scribes for examination	Yes	4
Special skill development for differently abled students	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	20/01/2019	1	Pulse polio Vaccine	Polio	165
2018	1	1	18/12/2018	1	Red ribbon club	Aids Awareness	44
2019	1	1	09/12/2019	1	Open air deificati on	Health awareness	128
2019	1	1	10/12/2019	1	HIV awareness	Health awareness	130

2019	1	1	11/12/2019	1	Health checkup	Dental care	132
2019	1	1	12/12/2019	1	Literacy awareness	Advantages of Literacy	135
2019	1	1	13/12/2019	1	Disease awareness	communicable diseases	137
2019	1	1	14/12/2019	1	Personal Hygiene	Maintenance of hygiene	135
2019	1	1	15/12/2019	1	Blood group check up	Advantages of blood group check up	200

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for teachers	20/06/2018	In the inaugural meeting the code of conduct for teachers is discussed.The same is also discussed in the meetings with Head of the departments.
Code of conduct for students	15/06/2018	Code of conduct for students has been distributed among the students at the time of admission.Students are also made aware of their duties and responsibilities in welcome function organized in the departments in the beginning of the college.
Code of conduct for Parents	15/06/2018	The code of conduct for parents is discussed in parental meeting and also at the time of hostel admission

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachata Pandharwada	15/07/2018	30/07/2018	140
Tree plantation	24/07/2018	28/07/2018	140
Environmental Pollution	11/01/2019	11/01/2019	125
Geography day	14/01/2019	14/01/2019	50

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation programmes are organized by NSS and NCC Units.

The campus has been declared "plastic free" zone

Medicinal plants are maintained by Botanical garden

A place is marked for the safe disposal of biodegradable waste generated from microbiology and Chemistry laboratories

Tobacco smoking, chewing of panmasalas and gutka is prohibited in the college campus.

Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS unit through different events and awareness programmes

Printing is done on both sides of the paper

Solar water heating system is installed in the hostel

Rain Water Harvesting in the department of Chemistry for practical use

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

INSTITUTIONAL BEST PRACTICES BEST PRACTICE: 1 1. Title of the Practice: Career counseling and Mentoring centre (CCMC) for students of all departments 2. Objectives: The objectives of Mentoring is: • To achieve the vision of the institution viz., to develop all round personality of the students on progressive lines. • To provide a continuous learning process for students • To make the students aware of the competition in various walks of life • To create competitive environment for success in life • To invite prominent resource persons for their valuable speeches/lectures • To impart hands on experience of competitive examinations to the students in rural area • To give practice of group discussions, debates, solving question papers of various competitive examinations such as UPSC, MPSC etc 3. The context: The nature of students' background i.e. catering to different socio-cultural and economic diversity necessitates mentoring being opted as one of the best practices by the institution. Name of life itself is the competition. The college is situated in rural area. Most of the students are first generation learners. The college therefore shoulders the responsibility to let the students know the competitive world. The activities conducted by CCMC enables the students to get the experience of competition. The absence of institutionalized system of having proper system of mentoring, guidance and counseling in the region along with the obvious fact that most of the students are from remote areas and first generation learners makes it imperative on the part of the institution to provide mentoring i.e. guidance for all-round development of the students on academic as well as aesthetic lines. Moreover, it is aimed to align with the institutional mission and vision statement aiming to develop students on progressive lines .i.e. to imbibe in the students a rational positive outlook towards life thereby making them responsible citizens. 4. The Practice: The college has established independent Career Counselling Centre for students preparing for competitive exams. The college has provided independent space independent library, independent study rooms for girls and boys, discussion halls, lecture hall, computers with internet facility and independent hostels for ex students studying in cantre. We admit the ex-students of our college by charging nominal fees in to our career counseling and mentoring study centre (CCMC). The faculty members from Dept of English take extra efforts to teach grammar to these students. The results of this activity were found to be fruitful. 5. Evidence of Success: Improvement in mentees discipline,

interaction and communication skills, knowledge and many students of the institution have been placed in Government sector, academic field, and private industry. Improvement in students' attendance, Establishment of a vibrant relationship between teachers and students which has provided a congenial atmosphere in the class room as well as in the campus. Sr.No Number of benefited students by career counseling activities Number of students passed in the comp. exam and placed Names of the students Department where placed

1 140 36 Patil Sunil Prakash Indian Navy 2 Patil Gitesh Sham G.R.P.F 3 Patil Bhushan Gopal G.R.P.F 4 Patil Umesh Sajan District court clerk 5 Gosavi rahul Subhash District court clerk 6 Patil Avinash trambak District court clerk 7 Patil Priyanka S District court clerk 8 Thakare Pradip Bhaidas District court clerk 9 Mahajan Vinod Rahdhar District court clerk 10 Patil Rahul Lotan District court clerk 11 Baisane Suresh Sahebrao District court clerk 12 Patil Pravin Shamrao District court clerk 13 Sakat Rahul Gambhir District court clerk 14 Jadhav Ganashyam Narayan Indian Air Force 15 Patil Anand Nanabhau B.S.F 16 Patil Nikhil Dilip B.S.F 17 Patil Praful Kailas B.S.F 18 Patil Yogesh Madhukar B.S.F 19 Patil Avinash Hiralal Indian Army 20 Patil Rahul Prakash Indian Army 21 Patil Mayur Kailas Indian Army 22 Patil Sagar Keshav Indian Army 23 Chaudhari Mayur Pravin Indian Army 24 Patil Akash Kailas Indian Army 25 Patil Rakesh Bharat Indian Army 26 Patil Akshay Bhagwan Indian Army 27 Patil Ganesh Hemant Indian Army 28 Patil Manohar Vijay Indian Army 29 Patil Akash Gangadhar Indian Army 30 Patil Nitin Balu Indian Army 31 Patil Vipul Bhaskar Indian Army 32 Patil Darshan Bhaskar Indian Army 33 Gavhane Harshal Madhukar Indian Army 34 Suryavanshi Kiran Sanjay Indian Army 35 Shinde Sujit Subhash Indian Army 36 Patil Nilesh Shivaji Indian Army

6 Problems encountered and resources required: The diversity in students' background and upbringing typically their rural background i.e. lack in the art of effective articulation, introversion, indifferent attitude etc. Several problems such as poverty, factors affecting the mobility of students such as lack of conveyance transport. Best Practices:

2 1. Title of the Practice: EDUSAT based distance learning programme of IIRS under ISRO:Dept of Geography 2. Goal: Skill based education, development of analytical skill among the students, value addition and ability enhancement among the students 3. The Context Upgrading academic process is a continuous endeavor for the institution. The changing education scenario mandates: • Self and external evaluation and sustenance initiatives for maintaining Quality • Stimulating academic environment for promotion of quality in teaching, earning and research • Inculcating accountability in students for assuring quality of their learning, research and services. Through brainstorming lectures it was felt that this will help us to understand the present status of various institutional processes and identify the gaps. This will guide and direct us to take necessary steps /start new initiatives. It was found that we lacked standardized formats for periodic academic units. 4. The Practice ISRO Bangalore conducts online programme through Indian Institute of remote sensing (IIRS).The U.G.and P.G students from any faculty registered for this programme .IIRS gives free of cost online training to the registered stuents.The students have to remain present at least 70 of the line lectures.IIRS also gives data to the students and ask them to analyze the data. Under its outreach programmes,IIRS has established its own teaching and studio and unlinking facility in the campus under national beam coverage of ISRO satellite connecting numerous class rooms and users. Indian institute of remote sensing (IIRS) utilizes the KU-Band facility of INSAT-4CR,an ISRO satellite and internate,for conducting distance learning programme to primarily compliment to educational programmes of the Indian Universities. Indian institute of remote sensing (IIRS) has successfully conducted seven courses on basics of remote sensing. Geographic information system and Global positioning system and advances in GIS benefitting about 5600 students at graduate and post graduate level.Importantly,with the present networking, nearly 1000 students attend the programme at a time. The programme is very popular among the Universities as it

supplements their own education system and requires a very low-cost infrastructure (existing network of computers with a small antenna) for receiving the programme and live interaction between the classroom and teaching ends. Continued efforts are on to upgrade the content delivery systems and to strengthen the network with Indian Universities. 5. Evidence of Success: The department of Geography of the college has been participated and taken benefit of this outreach programme of IIRS. The UG and PG students from Geography department of the college has registered for this programme. Students remain present sincerely for this online mode of training. The students analyze the data from IIRS and get the training of handling of data and analyzing it. The students trained received good job. The target group includes students and researchers at different Universities/Institutions. The students from the department of Geography are benefitted from this outreach programme of IIRS. The college has appointed Prof. K.M. Gavit of the Geography department as the coordinator of the programme. This endeavor which started with skepticism concluded with the staff feeling satisfied. 6. Problems Encountered and Resources Required: There was initial resistance from staff and students as they felt that the exercise was futile and time-consuming. The training process is complicated and students will not understand. To address those problems the training was extended for some days.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://pca.ac.in/uploaded_files/Best%20Practices2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Pratap College is one of the oldest institutions for higher education for students in the North Maharashtra Region of India. The vision of the founding fathers was to provide a safe and comfortable environment for the students to be educated and to ultimately mature into responsible citizens in complex democratic society and features that have served to attract students to this institution are its excellent staff, its spacious campus, the amenities available, the presence of hostel and other facilities in the college campus for both boys and girls. These are distinctive and unique features that have succeeded in attracting eager young students from all over the north Maharashtra region. We now have students from our neighboring villages residing in our hostel accommodation. The College hostel can accommodate up to 350 male students and 250 female students. The junior college students are accommodated in a room with three beds and the seniors in a room with two beds. The hostel girls are placed under the supervision and care of a full-time warden and her assistants. Pure water for drinking is made available through establishment of R.O. System. No hostel can function smoothly without the provision of a regular supply of safe drinking water and tap water for meeting daily requirements. The management has implemented various eco friendly measures to meet the demand. The Rain Water Harvesting System is an innovative measure taken by department of Chemistry. This rain water is used for practical purpose. Another important and striking feature of the girl's hostel is the availability of solar energy systems installations. It is a necessity for the need of the availability of hot water for the girls and this need has been met through the installation of solar energy heating systems in the hostel. A number of CFL bulbs in the campus are used. This commendable feature has also solved many problems arising from energy demand and has resulted in the smooth operation of the facility on a daily basis. The hostel residents have access to a well equipped gymnasium. Yoga classes are organized and have many participants from the hostellers. Doctor is appointed for medical help to students in the hostel.

Provide the weblink of the institution

<http://pca.ac.in/>

8.Future Plans of Actions for Next Academic Year

1. To start certificate Courses in the College for students progression. 2. Faculty and students' academic exchange program other institutions for sharing of academic teaching and learning. 3. To strengthen the use of ICT in Teaching Learning for innovative methods of teaching. 4. To upgrade the process in mentoring and value education programme for specific guidance to the learners. 5. To upgrade documentation and accessibility of data through MIS (Management Information System) for latest ICT technology. 6. Leadership and Management Skill Building by students through self help activities in order to help students into learning leadership quality. 7. To organize more skilled development workshop for nonteaching staff. This learning is to specifically guide the staff into various categories of administration, finance, office records etc. 8. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies 9. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives 10. Organization of workshop for E-content development at a larger scale and duration to promote the use of E-resources among all faculty members. 11. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities. 12. Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni 13. To organize remedial coaching for the students who commit mistakes while solving question papers. 14. To provide seed money to the students carrying out innovative short research project 15. To organize syllabus framing workshop 16. To organize seminar on intellectual property Right for students and teachers 17. Up gradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan has been initiated at the beginning of session 2019-2020 and some equipment have been already purchased 18. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives 19. Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni 20. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities. IQAC is also planning to publish a handbook on quality assurance in this context for wide circulation 21. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives 22. To provide seed money for the teachers to carry out minor/major research projects. 23.To construct seminar hall to conduct meetings of BOS,Academic council and Governing Body.